

## ARCHIVAL POLICY

### 1. BACKGROUND

The SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Regulations") requires the listed companies to formulate an Archival Policy with respect to information hosted on the website of the Company as per the regulations. In this context this policy has been formulated by the Company.

### 2. OBJECTIVE OF THE POLICY:

The objective of the policy is to comply with Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 as mentioned below:

"The listed entity shall disclose on its website all such events or information which has been disclosed to stock exchange(s) under this regulation, and such disclosures shall be hosted on the website of the listed entity for a minimum period of five years and thereafter as per the archival policy of the listed entity, as disclosed on its website."

Through this Policy, the Company aims to provide a framework for ensuring dissemination and accessibility to relevant, sufficient and reliable information on a timely and regular basis by all stakeholders.

### 3. ARCHIVAL POLICY:

The Company shall disclose all such events to the Stock Exchanges and such disclosures shall be hosted on the website of the Company for a period of 5 years and thereafter the same shall be archived so as to be available for retrieval for a further period of three years.

### 4. EFFECTIVE DATE:

The policy has been approved by the Board of Directors in the meeting held on December 14, 2021 and shall be effective that date.